

# AGENDA

## McIntosh County Board of Health

**Location: McIntosh County Health Dept.  
Eulonia Conference Room**

**February 27, 2019  
8:30 a.m.**

Call to Order	Barbara Hurst
Approval of Minutes of August 29, 2018	Barbara Hurst
District Health Director's Report	Dr. Lawton Davis
Financial Update FY 2018 Audit Report	Brent Jordan
Clinical Update	Brooke Deverger
Environmental Health Update	Eric Rumer
New Business Elect Nominating Committee Future Meeting Dates	Barbara Hurst
Executive Session (if necessary)	
Adjournment	

Next meeting dates:  
May 29, 2019  
August 28, 2019  
November 27, 2019

McIntosh County Board of Health  
MINUTES

Wednesday, August 29, 2018  
8:30 a.m.

Board members present:

Jane Walker  
Dr. Robert Barge  
Griffin Lotson  
Amy Pontello  
Barbara Hurst

Staff:

Dr. Lawton Davis  
Saroyi Morris  
Brent Jordan  
Eric Rumer  
Donna Ribron  
Brooke Deverger  
Brant Phelps  
Betty Dixon

The Board was called to order by Barbara Hurst at 8:34 a.m. A motion was made by Jane Walker to approve the minutes of the May 30, 2018 meeting and Griffin Lotson seconded the motion. The minutes were approved.

District Health Director's Report-Dr. Lawton Davis

- Dr. Davis discussed the active mosquito season and advised everyone concerning protective measures. He shared that one person has tested positive for the West Nile virus in the Coastal Health District. There has also been one case of Eastern Equine Encephalitis virus (EEE) in the district. Eric Rumer added that Environmental Health has a supply of mosquito dunks for ponded and pooled water.
- He also discussed the increase in Legionella cases and a new urine test to detect it. He explained how Legionella grows, where it grows and the facilities where we tend to see cases.
- Dr. Davis shared that Public Health has not received any further direction regarding House Bill 513 which requires medical facilities, including county health departments, to be a safe harbor for newborn babies.

Financial Update-Brent Jordan

- Brent Jordan stated that Hilliard & Milton has completed the annual financial audit with no adjustments or audit findings.
- He shared that the State has experienced continued revenue increases. Through the 12 months ending June 30, 2018, state revenues were \$961 million over fiscal year (FY) 2017. In July 2018 the state reported \$59 million over July 2017.
- The FY 2020 public health budget is being prepared and will be presented to the General Assembly in January 2020. There are no cuts in the FY 2019 budget.
- The Department of Public Health (DPH) received approval from the Governor's Office of Planning and Budget (OPB) to include a 2% enhancement for the FY 2020 budget request. For DPH, the 2% equates to approximately \$5,000,000 in additional funding that can be requested.
- For health department operations, the audited FY 2018 revenues total \$590,000 which is an increase of over \$38,000 from prior year due to an increase in environmental health fees, Medicare private pay and Medicare admin claiming. Expenses totaled \$412,000 which decreased by \$8,000 due to a decrease in supplies and equipment.

- Excess revenues over expenses approximated \$177,000 of which \$138,000 was used to balance the FY 2019 budget and \$39,000 was used to increase the unreserved fund balance.

#### Clinical Services Report-Brooke Deverger

- Brooke Deverger presented the clinical services report to the Board. In July, there were 63 immunizations. They increased in August due to the school immunizations. The Women, Infants and Children (WIC) client numbers decreased for August.
- The clinic received grant money from the Communities of Coastal Georgia Foundation in the amount of \$1,900. Additionally, the clinic received 600 books from the Reach Out and Read Program. Betty Dixon added that the clinic sees over 50% of the children in the community and the goal is to improve the reading scores in McIntosh County and for those children to succeed in school and to attend college. Dr. Barge discussed reading and the three Pre-K programs in the county. He stated that the Pre-K program has increased in the number of classes and is now providing transportation. Additionally, Dr. Davis stated that every child is screened for hearing through Universal Newborn Hearing Screening before they leave the hospital. If we can diagnose hearing loss and correct it then we can greatly enhance the child's potential. Talk to Me Baby is a Public Health program that encourages reading to the child.
- The Miller Family Fund awarded the health department with \$3,636.00 to purchase new hearing screening equipment.
- The Bill and Freda Smith fund awarded the health department with \$500.
- Currently, all positions are filled at the health department. Courtney Ward is the new Customer Service Representative (CSR) and the new nurse begins in mid-September.
- The school flu immunization program will begin in October. On October 17<sup>th</sup> the health department will visit the middle school and on October 23<sup>rd</sup> will visit the elementary school to administer flu shots. The drive thru clinic will be held in October or early November. Dr. Davis stated that typically the best time to get the flu shot is October-November. The shingles vaccine is also available.

#### Environmental Health Update-Eric Rumer

- The public hearing notice concerning the swimming pool rules and regulations was presented in the newspaper on May 21, 2018. There were no comments at the public hearing. The rules will come into effect on January 1, 2019. Mr. Rumer requested that the Board approve the swimming pool rules and regulations. Cyndi Faudree made the motion to accept the new rules and Jane Walker seconded the motion. The Board adopted unanimously.
- A rabies clinic is scheduled for Sept. 22<sup>nd</sup> from 9 am -1 pm at the health department. The clinics generally average 120-150 animals per event.
- Mr. Rumer discussed the new microblading law.

#### New Business-Nominating Committee Discussion

- Dr. Davis stated that the Board will need to appoint a 3 person nominating committee to recommend officers at the February 2019 meeting. Chairman Hurst stated that she will look at who she wants to appoint to the nominating committee. The nominating committee will be named at the November meeting.
- Dr. Barge stated that the "Educate McIntosh" event will be held on Thursday, October 25, 2018. He encouraged the health department to attend and to participate.

Adjournment

The Board was adjourned at 9:35 a.m.

Executive Session (if necessary)

---

Barbara Hurst, Chair	Date
McIntosh County Board of Health	

---

Submitted by: <u>Donna Ribron</u>	<u>8-29-18</u>
	Date

# MCINTOSH COUNTY HEALTH DEPARTMENT

Nursing and Clinical Services Report  
FY-07/01/2018-06/30/2019

Type of Service	July	Aug	Sept	1st Qtr	Oct	Nov	Dec	2nd Qtr	Jan	Feb	Mar	3rd Qtr	April	May	June	4th Qtr	Annual	
Child Health	10	26	8	44	4	3	1	8	0	0	0	0	0	0	0	0	0	52
ASQ Monitoring	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	1
Children 1st	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Immunizations- Clinic	63	87	65	215	160	83	24	267	41	0	0	41	0	0	0	0	0	523
Immunizations- School Based	0	0	0	0	320	71	0	391	0	0	0	0	0	0	0	0	0	391
Immunizations- Apples for Teachers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Perinatal Case Management	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexually Transmitted Diseases	15	13	12	40	7	8	14	29	10	0	0	10	0	0	0	0	0	79
Family Planning	21	29	17	67	15	28	18	61	19	0	0	19	0	0	0	0	0	147
Pregnancy Tests	5	2	3	10	4	5	8	17	5	0	0	5	0	0	0	0	0	32
BCCP/Cancer	2	0	2	4	3	4	4	11	1	0	0	1	0	0	0	0	0	16
Tuberculosis	3	1	0	4	1	1	0	2	1	0	0	1	0	0	0	0	0	7
PPD testing	7	5	2	14	56	4	4	64	9	0	0	9	0	0	0	0	0	87
Adult Health	3	4	3	10	5	4	2	11	7	0	0	7	0	0	0	0	0	28
WIC	127	89	74	290	83	111	64	258	94	0	0	94	0	0	0	0	0	642
Totals	256	256	186	698	658	323	139.00	1120	187	0	0	187	0	0	0	0	0	2005

## Outreach and Other Activities:

August 6-McIntosh County Schools first day of school  
 September 13 & 14-Immunize GA Conference  
 September 21-Stop the Bleed training  
 October 9-County to District Leadership Team  
 October 17-Flu vaccines at McIntosh County Middle School  
 October 23-Flu vaccines at Todd Grant Elementary  
 October 25-Educate McIntosh Day  
 October 30- Drive through Flu Clinic  
 November 6-McIntosh County Academy Flu shots  
 December 4-Scoliosis screening  
 January 17-County Nurse Managers meeting

MCINTOSH COUNTY HEALTH DEPARTMENT  
 COMPARATIVE STATEMENT OF REVENUES AND EXPENSES  
 FY JUNE 30, 2018 AUDITED ACTUAL - REVISED FY 2019 BUDGET  
 and SEVEN MONTHS ACTUAL AT JANUARY 31, 2019 and 2018

FUND RESOURCES:	FY 2017 AUDITED ACTUAL	FY 2018 AUDITED ACTUAL	FY 2019 BUDGET APPROVED BY BOH	REVISION	REVISED FY 2019 BUDGET	SEVEN MONTHS ACTUAL 1/31/2019		SEVEN MONTHS ACTUAL 1/31/2018		
						% budget	REVISION	% budget	% budget	
McINTOSH COUNTY	52,080	52,080	52,080		52,080	30,363	58.3	30,363	58.3	
GIA	183,112	194,214	200,000	829	200,829	117,083	58.3	113,227	58.3	
WIC	46,559	37,032	32,000	2,407	34,407	20,059	58.3	21,590	58.3	
CLIENT FEES	18,500	14,811	15,000		15,000	8,450	56.3	8,801	60.7	
ENVIRONMENTAL FEES	18,614	24,475	18,000		18,000	12,150	67.5	11,225	74.8	
MEDICAID FEES	19,960	17,534	20,000		20,000	12,185	60.9	10,899	43.6	
MEDICAID ADMINISTRATIVE CLAIMING	17,731	43,180	30,000		30,000	5,064	16.9	28,172	78.3	
MEDICARE/OTHER INSURANCE	30,783	38,083	30,000		30,000	8,308	27.7	23,133	92.5	
INTER/INTRA AGENCY - DISTRICT	50,213	61,453	55,000		55,000	32,065	58.3	35,827	58.3	
OTHER LOCAL	10,875	235	920	10,000	10,920	8,254	75.6	129	64.5	
PRIOR YEAR PROGRAM INCOME	103,000	106,288	127,000	11,084	138,084	80,503	58.3	61,966	58.3	
TOTAL REVENUES	551,427	589,385	580,000	24,320	604,320	334,484	55.3	345,332	60.9	
EXPENDITURES:										
DIRECT SALARIES	169,649	183,836	203,000		203,000	104,982	51.7	115,196	57.3	
FRINGE BENEFITS	109,077	114,694	128,000		128,000	64,351	50.3	72,406	57.0	
TRAVEL	3,846	1,914	4,000		4,000	1,254	31.4	1,158	29.0	
SUPPLIES/EQUIPMENT	77,417	36,041	35,000	11,200	46,200	25,871	56.0	19,046	48.0	
CONTRACTS/PER DIEM	21,045	18,484	20,000	5,167	25,167	16,837	66.9	11,298	53.9	
COMMUNICATIONS	7,858	8,594	10,000		10,000	5,170	51.7	5,921	59.2	
UTILITIES	9,183	7,595	11,000		11,000	4,759	43.3	4,506	41.0	
MAINTENANCE	1,822	3,502	3,000		3,000	939	31.3	1,904	31.7	
INTRA/INTER	5,000	7,513	5,000	2,500	7,500	3,750	50.0	4,580	61.0	
OTHER OPERATING	15,334	30,343	161,000	5,453	166,453	13,581	8.2	6,822	4.9	
TOTAL EXPENDITURES	420,231	412,516	580,000	24,320	604,320	241,494	40.0	242,837	42.8	
EXCESS REVENUES OVER EXPENDITURES	131,196	176,869	-	-	-	92,990	15.4	102,495	18.1	
PYPI Unreserved	106,288	138,084								
Unreserved	24,908	38,785								
	131,196	176,869								

Unreserved balance at 6/30/2018 is \$151,918  
 4.5 Months operating reserve